

MEETING ROOMS FOR HIRE

Competitive rates for flexible space!

TABLE
SEATS
4-6



WOODSIDE ROOM

TABLE
SEATS 12
THEATRE
SEATS 18



CHILTERN ROOM

TABLE
SEATS 16
THEATRE
SEATS 25



BEDFORD ROOM

TABLE
SEATS 28
THEATRE
SEATS 50



MORGAN ROOM

We offer a comprehensive range of facilities and meeting rooms to suit all requirements. Good access to all major transport links, Poynters House is ideal as a venue for business meetings, small conferences or exhibitions.

All meeting rooms offer the following:

- AIR CONDITIONING
- AMPLE FREE PARKING
- LIGHT BUFFET MENU ON REQUEST
- ACCESS TO WI-FI
- PROJECTOR & SCREEN
- TEA & COFFEE



TRAINING & IT SUITE

Our dedicated IT and Training Suite includes:

- Central seating for 12 people
- Modern projector facilities
- 12 surrounding individual workstations for individual training
- A kitchenette is available within the training suite



All meeting rooms
& facilities have
disabled access.

PLEASE CALL JAN CIELECKI ON (01582) 470900 FOR FURTHER INFORMATION.



reception@drcbeds.org.uk



www.drcbeds.org.uk

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	Full Day Booking	Half Day Booking	Rate Per Hour	After 5PM
MORGAN ROOM	£280	£135	£39	+20%
BEDFORD ROOM	£225	£120	£36	+20%
CHILTERN ROOM	£175	£90	£27	+20%
WOODSIDE ROOM	£85	£45	£15	+20%
LUDUN ROOM	£225	£120	£36	+20%
CLINICAL ROOM	£140	£80	£25	+20%
POYNTERS ROOM	If available, can be let at short notice			

FULL DAY
9AM -
4:30PM

HALF DAY
9AM -12:30
1 - 4:30PM

AFTER 5PM
BY PRIOR
ARRANGEMENT

All Prices are excluding vat, which is charged at 20% on total. Cancellation Charges will apply. Please see T&Cs.
PLEASE NOTE: Any discounts or special rates need to be discussed and agreed before booking can be confirmed.

WHAT'S INCLUDED?

Free Facilities include:

Car parking, disabled access and toilets, Wifi, projectors, screens, heating and air conditioning

Hot Beverages and lunches are available to order at time of booking. Please ask for details.



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